

THE JOB FINDING SUPPORT SERVICE Digital resources, practical advice and UK-wide vacancies to help you navigate your way back into employment

JOB SEARCH...



WHAT'S ON OFFER?

You will benefit from a package of services tailored to your specific needs. The service is delivered digitally (online and over the phone) so that you have the flexibility to access the service at a time to suit you.

The support on offer will include a blend of:

- Access to our [online Jobs Portal](#) which has the resources, factsheets, videos, tips and tools to bring you up to date with today's employment practices and improve your ability to find the right job in the current job market
- **Four hours of flexible digital 1-2-1 support**
- Help to create or improve your CV
- A mock interview
- Job searching techniques
- Access to the [JobFinder tool](#) so that you can quickly search thousands of live job vacancies from across the UK
- **Virtual group sessions** on a range of topics from improving your confidence and staying motivated to identifying all your existing skills that can widen your job search into new roles
- **Factsheets** and **guides** about specific sectors, the types of jobs they have available and the skills they are looking for
- Access to a **dedicated job search adviser** who will help you to get the best from the Jobs Portal resources and to develop your knowledge and confidence of recruitment practices
- Your own **Job Finding Action Plan** so that you control your journey back to work

WHO IS THE SERVICE FOR?

The service is only available to you if you have been referred to us by your Jobcentre Plus Work Coach and if you meet the following criteria:

- You have been unemployed for up to 13 weeks
- You have access to and are able to use a telephone and a digital device with internet access such as a smartphone or tablet, and you are able to register on a website, watch webinars, fill out online forms and use the internet to complete searches
- For individuals unable to gain access to a computer or smart device the service can be delivered by phone

IF YOU ARE INTERESTED:

Contact your Jobcentre Plus Work Coach for information about accessing the Job Finding Support Service.

The Job Finding Support Service is delivered by Serco